

Order Form - Stand Building Contractor

FORM NO. 2

This form has to be submitted at least 60 days prior to the event.

Please print entries.

Name of Exhibition

Company Name Stand No. Hall No.

Telephone Fax

Email Contact Person

Position Date Signature

To: **CONEX**
 P.O. Box 34351, Dubai, U.A.E.
 Tel.: +971 4 3322283
 Email: con_ex@emirates.net.ae

Fax: +971 4 3322253
 Website: www.conexdubai.com

This form must be submitted only if the Exhibitor is hiring a Non-Official Stand Building Contractor.

THIS SERVES TO CONFIRM THAT OUR STAND BUILDING CONTRACTOR IS:

Name of the Contractor: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____ Website: _____

Contact Person: _____ Designation: _____

Kindly supply passes to the Contractor's personnel listed below, subject to their signing of an undertaking to observe all Dubai World Trade Centre Exhibition Rules and Regulations and depositing a Refundable Performance Bond to the Official Stand Building Contractor.

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____

- Notes:**
- Space Only Exhibitors must submit fully dimensioned stand drawings for approval by the Official Stand Building Contractor.
 - A Refundable Performance Bond of Dhs 100.00 per square meter or a maximum of Dhs10,000.00 must be paid to the Official Stand Building Contractor by Non-official Contractors. This is to ensure completion of work and complete removal of any debris, to cover any damage caused by the Non-official Contractor to the Hall and other Exhibition Stands, as well as any unpaid electrical orders.
 - All electrical connections must be carried out only by the Official Stand Building Contractor. Exhibitors may order main power supply and other electrical requirements using the Electrical Order Form (**Form 4**).